Territorio Italia. Land Administration, Cadastre, Real Estate

Author guidelines

Territorio Italia has neither article submission charges nor article processing charges.

Manuscript submission

- Papers must be submitted in one of the following formats: .doc, .rtf, or .txt.

- Papers can have a length of 12 - 20 pages (one page contains approximately 4,000 characters, including spaces). However the manuscript must not exceed 80.000 characters long (including spaces).

- Papers must be submitted in Italian or in English. The Editorial board is available to translate English papers in Italian.

- Paper text includes: Title, Abstract (1,000-1,500 characters spaces included), Keywords (max 6), running text (divided in subparagraph), Notes and References.

- It is also required a representative high definition image to be put in the first page of the paper (tiff quadricolour, jpg, eps or pdf format; 300 dpi resolution; scale 1:1; width 21 cm; height variable).

- Author details must be uploaded in a separate file and the author should not be identified anywhere else in the article.

Editorial Guidelines

To avoid alteration of specialized technical terminology by the word processing program, it is highly recommended that automatic grammar and spelling correctors be disabled.

Please remember to remove any double spaces in the text, as well as any single spaces inside parentheses, quotation marks and before punctuation.

Paper structure

Papers should be divided into numbered chapters, sections and subsections as follow:

1. Principal paragraph
    1.1 Subsection
        1.1.1 *Subsubsection*

Additional subdivisions are permitted only if strictly necessary.

Territorio Italia. Land Administration, Cadastre, Real Estate

Abstract

The abstract should be a total of about 1,000-1,500 characters maximum (spaces included). The abstract should be a single paragraph and should follow the style of structured abstracts, but without headings:

1. Background: place the question addressed in a broad context and highlight the purpose of the study;

2. Methods: describe briefly the main methods or treatments applied;

3. Results: summarize the article's main findings;

4. Conclusion: indicate the main conclusions or interpretations. The abstract should be an objective representation of the article: it must not contain results which are not presented and substantiated in the main text and should not exaggerate the main conclusions.

Keywords

Maximum six pertinent keywords need to be added after the abstract. We recommend that the keywords are specific to the article, yet reasonably common within the subject discipline.

Preparing Figures, Tables and Schemes

All figures and tables should be cited in the main text as Figure 1, Table 1, etc.

All Figures, Schemes and Tables should have a short explanatory title and caption. Authors are encouraged to prepare figures and schemes in color. There is no additional cost for publishing full color graphics.

All figures, tables and graphics should be numbered consecutively following their number of appearance and placed within the text close to their first citation.

- Figures must be inserted within the text, and in addition, must be provided during submission in a single zip archive with a sufficiently high resolution (minimum 1000 pixels width/height, or at least a resolution of 300 dpi). Common formats are accepted, however, TIFF, JPEG, .GIF and PDF are preferred. Each file name must indicate the number and title of the image.

- Tables must be included as text using for example the Table option of Microsoft Word to create tables (word/excel format), and in addition, must be provided during submission with a sufficiently high resolution in .PDF format. All table columns should have an explanatory heading. To facilitate the copy-editing of larger tables, smaller fonts may be used, but no less than 8 pt. in size.

- Schemes must be placed within the text, and in addition, in a single zip archive with a sufficiently high resolution (minimum 1000 pixels width/height, or at least a resolution of 300 dpi). Common formats are accepted, however, EPS, TIFF, PDF and JPG are preferred. Each file name must indicate the number and title of the image. Authors should also use the Schemes option of Microsoft Word to create schemes.

Mathematical Components and Numbers

Formulas contained in the body of the text must not alter paragraph line spacing. A new paragraph should be used for formulas, written in Times New Roman 9. Authors should use the "Equation" and "Symbols" tools of Microsoft Word. If not strictly necessary, please avoid using formulas in footnotes. Please do not send formulas or tables as images.

For the tables, refer to the indications specified in the point relating to the preparation of images, tables and graphs.

On the other hand, if they are sent in text format, the font must be attached and sent.

Numbers with more than three digits must be separated by commas (periods in Italian):

Example: "The speed of light is about 3,000 / 300,000 km/s."

Decimals should be separated with a period (commas in Italian). If another method is used, it is important to be consistent throughout the text.

Do not put any spaces between a number and percentage sign (50% and NOT 50 %).

Footnotes

Footnotes should contain only additional comments to the text, not references.

In the text, footnotes will be numbered consecutively with Arabic numerals in superscript, placed after punctuation and after closing quotation marks.

Example: "Lorem ipsum dolor sit amet,[1] consectetur" and NOT "Lorem ipsum dolor sit amet[1], consectetur."

References

It is essential to check the References section for both content and form with extreme care.

References must be listed individually at the end of the manuscript ordered alphabetically by last name

We recommend preparing the references with a bibliography software package, such as EndNote, ReferenceManager or Zotero to avoid typing mistakes and duplicated references. We encourage citations to data, computer code and other citable research material. Include the digital object identifier (DOI) for all references where available.

References should be described as follows, depending on the type of work:

Journal Articles:

1. Author 1, A.B.; Author 2, C.D. Title of the article. *Abbreviated Journal Name* **Year**, *Volume*, page range, DOI.

Books and Book Chapters:

2. Author 1, A.; Author 2, B. Title of the chapter. In *Book Title*, 2nd ed.; Editor 1, A., Editor 2, B., Eds.; Publisher: Publisher Location, Country, 2007; Volume 3, pp. 154–196, ISBN.

3. Author 1, A.; Author 2, B. *Book Title*, 3rd ed.; Publisher: Publisher Location, Country, 2008; pp. 154–196, ISBN.

Unpublished work, submitted work, personal communication:

4. Author 1, A.B.; Author 2, C. Title of Unpublished Work. *Abbreviated Journal Name stage of publication* (under review; accepted; in press).

5. Author 1, A.B. (University, City, State, Country); Author 2, C. (Institute, City, State, Country). Personal communication, 2012.

Conference Proceedings:

6. Author 1, A.B.; Author 2, C.D.; Author 3, E.F. Title of Presentation. In Title of the Collected Work (if available), Proceedings of the Name of the Conference, Location of Conference, Country, Date of Conference; Editor 1,

Editor 2, Eds. (if available); Publisher: City, Country, Year (if available); Abstract Number (optional), Pagination (optional).

Thesis:
7. Author 1, A.B. Title of Thesis. Level of Thesis, Degree-Granting University, Location of University, Date of Completion.

Websites:
8. Title of Site. Available online: URL (accessed on Day Month Year).

Unlike published works, websites may change over time or disappear, so we encourage you create an archive of the cited website using a service such as WebCite.

Reviewer Suggestions
During the submission process, please suggest three potential reviewers with the appropriate expertise to review the manuscript. The editors will not necessarily approach these referees. Please provide detailed contact information (address, homepage, phone, e-mail address). The proposed referees should neither be current collaborators of the co-authors nor have published with any of the co-authors of the manuscript within the last five years. Proposed reviewers should be from different institutions to the authors. You may identify appropriate Editorial Board members of the journal as potential reviewers. You may suggest reviewers from among the authors that you frequently cite in your paper.

Language Corrections
To facilitate proper peer-reviewing of your manuscript, it is essential that it is submitted in grammatically correct English (and Italian for Italian speaking authors).
If you are not a native English speaker, we recommend that you have your manuscript professionally edited before submission or read by a native English-speaking colleague. Professional editing will enable reviewers and future readers to more easily read and assess the content of submitted manuscripts.
If very extensive English corrections must be made by the Editorial Office, times of publication could be longer.